

**CALIFORNIA EARTHQUAKE AUTHORITY  
EARTHQUAKE INSURANCE APPLICATION INSTRUCTIONS**

**POLICY EFFECTIVE DATE AND EXPIRATION DATE**

Provide CEA policy effective date and expiration date. Expiration date *must* be the same as the expiration date of the companion policy.

**APPLICANT AND ADDRESS INFORMATION**

Complete all requested information for applicant(s) including:

- Name(s) and Telephone number(s)
- Street address of physical location of insured property
- Mailing address (if different from street address of property's physical location)
- E-Mail address

**COMPANION POLICY INFORMATION**

Complete all requested information for companion policy including:

- Name of Participating Insurer
- Policy number and type of companion policy
- Dwelling limit (i.e., Coverage A) of companion policy (if companion policy has dwelling limit)
- Expiration date of companion policy – the expiration date of the CEA policy must match the expiration date of the companion policy
- Occupancy of dwelling, manufactured home (mobilehome), or condominium

**POLICY TYPE –RATING AND COVERAGE INFORMATION**

Identify CEA policy type based on the type of companion policy as follows:

- **Homeowner** (Companion policy must be either a Homeowners (HO-1, 2, 3, 5, or 8 or equivalent), Dwelling Fire (building), Landlord (building), or Mobilehome policy.)
  - **Manufactured Home (Mobilehome)** (Written on CEA Homeowner Policy form; however, requires unique rating information.)
- **Condominium (i.e. Common Interest Development)** (Companion policy must be a Condominium Unit Owners HO-6, Dwelling Fire (unit owner-tenant occupied) or equivalent policy.)
- **Renters** (Companion policy must be a Renters (HO-4 or equivalent), Mobilehome (tenant policy), Dwelling Fire (contents only), or Landlord (contents only) policy.)

Complete all information on the appropriate application requested based on the CEA policy type selected. Select desired CEA policy limits and coverage options. Special notes: A CEA Homeowner/Manufactured Home (Mobilehome) Choice Program policy must provide Coverage A-Dwelling coverage at a minimum; Personal Property- Coverage C and Loss of Use- Coverage D are optional Coverages. The advanced Hazard Reduction Discount option for CEA Homeowners policies require completion of the Earthquake Insurance Retrofit Form (CEADRV (xx-20xx)). If the form has been received and accompanies the application, mark the applicable area in the "company use" area of the application.

**PAYMENT OPTIONS**

- Choose between annual or installment payments
- Down payment or first installments are based on PI billing requirements

**SEND BILL TO**

Select who should receive the bill:

- Insured
- First or Second Mortgagee
- Additional Insured
- Loss Payee

An optional bill or a duplicate copy may also be provided to:  Third-party Designee

**MORTGAGEE, ADDITIONAL INTERESTS, OR THIRD PARTY DESIGNEES**

Complete information requested for each additional interest as needed, which may include:

- Type:
  - First or Second Mortgagee;
  - Additional Insured; or
  - Loss Payee ; or
  - Third Party Designee
- Name and address
- Loan number (if applicable)

**SIGNATURE**

Secure the applicant's signature on the application, the date, and time the application is completed. Provide the producer's name and address.



Common Interest Development (Condominium Unit Owner) and Renters Earthquake Insurance Application

Effective Date
Expiration Date

Applicant Information

Applicant Name (Last, First, Middle Initial) Telephone Numbers (Home) (Work) (Cell)
Co-Applicant Name (Last, First, Middle Initial) Telephone Numbers (Home) (Work) (Cell)

Address Information

Street address— Physical Location of Property (Number and Street Address) (City) (State) (ZIP Code) (County)
Mailing address (If different from street address) (Number and Street Address) (City) (State) (ZIP Code) (County)
Email address

Companion Policy Information

Participating Insurer Companion Policy Number Expiration Date (must be same as CEA policy)
Type of Policy
Condominium Renters

Property Information — Condominium and Renters

Rating Territory Number of Stories in Building (Condominium Only) Condominium Occupancy Owner Tenant

Policy and Coverage Information — Condominium

Choose from one or more of the following options:

Building Property — Coverage A Dwelling Deductible
Personal Property — Coverage C Personal Property Deductible
Loss of Use — Coverage D Loss of Use never has a deductible.
Loss Assessment — Coverage E Loss Assessment Deductible
Optional Coverage for Breakables

Policy and Coverage Information — Renters

Personal Property — Coverage C Personal Property Deductible
Loss of Use — Coverage D Loss of Use never has a deductible.
Optional Coverage for Breakables

Mortgagee, Additional Interests, and Other Designees — Condominium or Renters

Mortgagee Name Loan Number
Additional Interest Name Loan Number
Loss Payee Address
3rd Party Designee City State ZIP Code

Premium and Billing Information

Annual Premium\*: \$
Send Bill To: Insured Mortgagee 2nd Mortgagee
Payment Options: Annual Premium Installments
Additional Billing Options: 3rd Party Designee Other (Below)
Name and Address:

\* The minimum annual premium for a CEA Condominium or Renters policy is \$35.00.

I am applying for the insurance indicated and certify that the information supplied on this application is true and correct.

Signature box with 'X' and lines for Applicant Signature, Application Date and Time, and Producer Name, License Number, and Address.